

Apartment Maintenance Inventory Checklist

This book shows how to implement strategies for successfully managing affordable housing. It is the first book to combine property management with economic development—a new strategy that uses the resources of housing developments to create more stable communities.

The Real Estate Investing Guide Just for Agents If you're a real estate agent, your knowledge of the industry can give you a big leg-up when it comes to investing. Insider Investing for Real Estate Agents shows you how to maximize your returns using your special, insider knowledge of listings, local markets, and trends, as well as your connections with local buyers and sellers. In this one-of-a-kind guide, Walter Sanford shows you not only how your experience as an agent can aid your investing, but also how investing can make you a better agent—leading to more customers, listings, and sales. Filled with all the tools you need to combine and improve your skills as an investor and agent, this practical, hands-on resource includes more than 100 handy forms, checklists, and worksheets—all designed to help you make wise decisions, spot bargains, and manage properties with a minimum of risk. Inside, you'll find unbeatable advice on: ? Insider tactics for obtaining investment financing ? Using your natural advantages as an agent to find great properties ? Working honestly and ethically as both an agent and an investor ? Tapping into your lead generation skills to invest better ? Performing due diligence the way only an agent can ? Insider tenant acquisition tactics that really work More and more agents are putting their skills to use in investing—and making it payoff big. If you want to learn how to use your inside knowledge and experience to find and purchase properties with great money-making potential, Insider Investing for Real Estate Agents will put you on course for investing success.

Modern Sanitation and Building Maintenance

School Business Affairs

Administrator's Guide to Library Building Maintenance

Hazardous Waste Management Handbook

House Management

Addresses important issues of library building maintenance, including housekeeping, preventive maintenance, energy use, safety considerations, and emergency preparedness

Full-scale Fatigue Testing of Components and Structures presents the approaches to the testing of full-scale components or structures. The book begins by examining the necessity or desirability of full-scale fatigue testing. Subsequent chapters are devoted to the discussion of fatigue testing done on aircraft structures, railway components, helicopter rotor heads, artillery gun structures, and bridge components. The role of full-scale fatigue testing on automotive components and systems, structural testing in nuclear engineering, and the use of a structural fatigue testing laboratory for other tests are covered as well. Engineers, materials scientists, and researchers in the field of fatigue testing will find the book very useful.

Complete Guide to Preventive and Predictive Maintenance

A Practical Guide to Creating Stable Communities

Numerical Index of Departmental Forms

Technical Manual

Forms for Apartment Management

The official magazine of United States Army logistics.

This book is a comprehensive guide for developing an effective preventive maintenance program for any facility. Topics include facility inspection and assessment, effective lubrication practices, commercial roofing repair, indoor air quality management, applicable government codes, standards and regulations, detailed preventive maintenance procedures, and maintenance scheduling. Specific maintenance approaches are examined for more than 100 types of equipment and building components. Also discussed are the economic value of preventive maintenance, management and motivation of the preventive maintenance team, and setting up a computerized maintenance management system (CMMS).

Index of Forms

Handbook for Field Inspections and Documentation

Full-Scale Fatigue Testing of Components and Structures

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Planned Maintenance for Productivity and Energy Conservation

Provides detailed, comprehensive, and technical information on how to identify lead-based paint hazards in housing and how to control such hazards safely and efficiently. Covers: where to go for help, risk assessment, ongoing monitoring, inspections, worksite preparation, worker protection, hazardous waste, abatement, encapsulation, cleaning, clearance, routine building maintenance, historic preservation, and more. References and glossary. Will sharply reduce children's exposure to lead without unnecessarily increasing the cost of housing. Photos. Also includes a 23-page EPA report, Reducing Lead Hazards When Remodeling Your Home.

Building an Emergency Plan provides a step-by-step guide that a cultural institution can follow to develop its own emergency preparedness and response strategy. This workbook is divided into three parts that address the three groups generally responsible for developing and implementing emergency procedures—institution directors, emergency preparedness managers, and departmental team leaders—and discuss the role each should play in devising and maintaining an effective emergency plan. Several chapters detail the practical aspects of communication, training, and forming teams to handle the safety of staff and visitors, collections, buildings, and records. Emergencies covered include natural events such as earthquakes or floods, as well as human-caused emergencies, such as fires that occur during renovation. Examples from the Barbados Museum and Historical Society, the Museo de Arte Popular Americano in Chile, the Mystic Seaport Museum in Connecticut, and the Seattle Art Museum show how cultural institutions have prepared for emergencies relevant to their sites, collections, and regions.

Buildings Bibliography

Maintenance Management, Class A Offices

Principles of Controlled Maintenance

Guidelines for the Evaluation and Control of Lead-based Paint Hazards in Housing

A Guide for Museums and Other Cultural Institutions

Success is something that we all wish to achieve. We all have potential to be successful, however potential is nothing if not realized and acted upon. We have all seen the infomercials, read the articles, and heard of people from all walks of life making hundreds of thousands of dollars through real estate. The key to their success in real estate is knowledge and action, not just understanding how to buy and sell property or how to word clauses. These are important, however true success will continue to elude you unless you truly understand the concepts involved in locating, analyzing and evaluating real estate properties. Within the context of these pages you will be enlightened on the concepts and techniques involved in properly locating real estate, analyzing your new found real estate and correctly evaluating that real estate. Any real estate investor, whether they are new to the field or have been active for many years will and can benefit from this book.

An effective, well-managed maintenance program is crucial to the efficient and economical performance of any type of facility. This book presents a complete, step-by-step guide to systematically improving overall maintenance operations, covering maintenance organization, inventory, continuous inspection, planning, scheduling and program management. The presentation is structured in a manner which allows the reader to utilize basic guidelines in implementing a management system which can be customized to the specific requirements and goals of his/her plant or facility, regardless of size or type of operation.

Hearing Before the Subcommittee on Housing and Transportation and Urban Affairs of the Committee on Banking, Housing, and Urban Affairs, United States Senate, One Hundred Sixth Congress, Second Session on Oversight of HUD's Single-family Housing Management and Marketing Contracts, May 16, 2000

Handbook of Building Maintenance Management

Maintenance Management System

All Hands

Many people are baffled by the concept of investing in rental real estate properties. They are uncertain about what it takes to be a landlord. "The Laughing Landlord" will help you to understand all aspects of the business. It will help you to determine if you have the skills and the attitude to be a landlord. More important, it will tell you how to run a successful rental real estate business. Rental real estate is indeed a business like any other. It requires a manager, it has product (homes) and clients (tenants). There are potential financial rewards in property appreciation, property depreciation, rental profit, and tax write-offs. If you ever wondered about how to get started, or what is involved in this business, then this is the book to answer your questions. Rental is currently a growing and enduring business.

A culmination of 15 years of research, teaching, and consulting, this book shares the best practices, mistakes, victories, and essential steps for success which the author has gleaned from working with countless organizations. Unlike other books that only focus on the engineering issues (task lists) or management issues (CMMS), this in-depth resource is the first to give true emphasize to the four aspects of success in preventive maintenance systems—engineering, management, economic, and psychological -- thereby enabling readers to have a balanced view and understanding of what is happening in their organizations. Additionally, it blends concrete actionable steps and structures with the theory behind the steps.

Manager's Guide to Preventive Building Maintenance

How to Profit From Your Intimate Knowledge of the Market

The Laughing Landlord

Insider Investing for Real Estate Agents

A Guide for Greek Chapter Houses